

PEEL WATERSHED
 PLANNING COMMISSION
 TOGETHER FOR THE PEEL • CHUU TL'TI GEENJIT KHETOK

**Peel Watershed Planning Commission:
 Meeting #11 Minutes
 October 10 – 11, 2007
 Whitehorse, Yukon**

Meeting #11 October 10 - 11, 2007	
In Attendance:	
<u>Peel Watershed Planning Commission</u>	<u>Support Staff</u>
Albert Genier – Chair	Brian Johnston – Senior Planner
Peter Kaye	Kathleen Zimmer – Office Administrator
Steve Taylor	
Marvin Frost	<u>YG Staff</u>
Dave Loeks – October 11	Jennifer Meurer – Senior Planner, EMR
<u>Absent</u>	
Dave Loeks – October 10	

Day 1	
Agenda Item #1: Welcome and Review of Agenda	
Discussion Topic	Action Item
Meeting began at 7:10 pm <ul style="list-style-type: none"> • Brian thanked the Commission members for attending. • Commission members reviewed the agenda. 	

Agenda Item #1: Welcome and Review of Agenda	
Discussion Topic	Action Item
<p>Motion #1: To accept the agenda as presented with changes: Finance –5, Correspondence –6, Interim Activity Report & Budget – 7, Commission Terms and Staff Contracts - 8</p> <p>Moved: 1st Marvin Frost 2nd Peter Kaye All in Favour Passed by Consensus</p>	

Agenda Item #2: Review and Approval Minutes	
Discussion Topic	Action Item
<ul style="list-style-type: none"> • Commission members reviewed the minutes from Meeting # 10. <p>Motion #2: To accept Meeting # 10 Minutes, May 24, 2007, as presented.</p> <p>Moved: 1st Steve Taylor 2nd Peter Kaye All in Favour Passed by Consensus</p> <ul style="list-style-type: none"> • Commission members reviewed the minutes from Special Meeting # 6. There was some discussion regarding the failure of YLUPC to follow the Commissions instruction to adjust Sam Skinner’s wage in keeping with the salary adjustments that were applied to other Commission staff. <p>Motion #3: To accept Special Meeting # 6 Minutes, August 15, 2007, as presented.</p> <p>Moved: 1st Marvin Frost 2nd Steve Taylor All in Favour Passed by Consensus</p>	

Agenda Item #3: Chair’s and Members’ Reports	
Discussion Topic	Action Item
<p>Chair’s Report</p> <ul style="list-style-type: none"> • Albert reviewed the content of the joint NYPC/PWPC meeting. • He informed the Commission that he is putting his name forward in the election for Deputy Chief. • He expressed that he was very concerned with the reappointment process timelines of the Commission members. <p>Member’s Report</p> <ul style="list-style-type: none"> ▪ Steve Taylor shared the following information with the Commission: <ul style="list-style-type: none"> ○ The Tr’ondëk Elder’s Council spoke out strongly against the moose collaring project proposed by YG in the Dawson planning region. ○ He recently attended a presentation on how the Yukon Environmental and Socio-economic Assessment Board (YESAB) works and the role of land use planning within YESAB while land use planning is still in progress. ○ He would like to attend the upcoming Oil and Gas conference in Inuvik. It could be valuable source of information for the Commission. He has recently heard about the effects of the tar sands on the Mackenzie River Basin. Due to the lapse of appointments, the PWPC will not be able to sponsor Steve’s participation at the conference. However, he will try to attend via his membership on another board. 	<p>1. Brian to contact the Mackenzie River Basin Board for updated information relevant to the Peel watershed.</p>

Agenda Item #4: Director’s Report	
Discussion Topic	Action Item
<ul style="list-style-type: none"> • Brian Johnston reviewed his report with Commission members, highlighted key points and reviewed action items. <ul style="list-style-type: none"> ○ Oil and Gas-YTG asked for more details in response to the information received from the Commission. Sam Skinner submitted preliminary maps which highlighted key 	<p>2. Brian to get information on tenure planning. O/S</p>

Agenda Item #4: Director’s Report	
Discussion Topic	Action Item
<p>values in the disposition area. Deb Wortley had asked PWPC if YTG could release the information received from the Commission. Brian Johnston had informed her that, due to the preliminary nature of the maps, they could not be released publicly and were only to be used internally by her office.</p> <ul style="list-style-type: none"> ○ Brian discussed combining the Conservation and Resource Assessment consultations. ○ Commission members expressed a desire to purchase PWPC merchandise for distribution at future Resource Assessment consultations, in order to raise the profile of the commission. 	<p>3. Brian to get the oil & gas scenario analysis report from Richard Corbett. O/S</p> <p>4. Kathleen to order hats to distribute at RA consultation tour.</p>

Agenda Item #5: Financial Update	
Discussion Topic	Action Item
<ul style="list-style-type: none"> • Kathleen reviewed bank reconciliations and variance reports. 	

Agenda Item #6: Correspondence	
Discussion Topic	Action Item
<ul style="list-style-type: none"> • Brian reviewed correspondence. • Invitation to attend Mayo DRRC meeting: They would like to know how PWPC has addressed the oil and gas dispositions. Albert will meet with the RRC and give a status report and show maps on behalf of PWPC. • Commission members questioned why YLUPC had not responded to their letter dated August 17th with a request for salary adjustment. If YLUPC is denying the salary adjustment, the Commission would like that in writing. 	

Agenda Item #6: Correspondence	
Discussion Topic	Action Item
<ul style="list-style-type: none"> Commission reviewed the June 15th letter from Angus Robertson, Deputy Minister, EMR regarding YTG fulfillment of data sharing commitments to PWPC. Despite YTG’s reassurance about meeting the commitments, it was noted by the Commission that the letter was received <i>after</i> most deadlines had already passed and a good portion of the commitments were still outstanding. 	

Day 1 adjourned at 8:50 PM

Day 2

Agenda Item #7: Interim Activity Report and Budget – Review and Approval	
Discussion Topic	Action Item
<p>Meeting began at 9:15 AM</p> <ul style="list-style-type: none"> Brian presented the work plan to the Commission. Kathleen presented the budget to the Commission. <p>Motion #4: To approve the 2007/2008 Interim Activity Report and Budget as presented.</p> <p>Moved: 1st Marvin Frost 2nd Steve Taylor All in Favour Passed by Consensus</p>	

Agenda Item #8: Commission Terms and Staff Contracts (In Camera)	
Discussion Topic	Action Item
<ul style="list-style-type: none"> Commission members expressed their disappointment and concern with the tardy appointment process for commission members and the implications of not being able to do business without a Commission in place. Terms are set to expire October 15th and the expectation is that the reappointments will take until at least early December 2007. Commission members commented that Yukon Government was notified May 23, 2007 of Sam Wallingham’s resignation and to take over six months to appoint a new YG nominee seemed excessive. In anticipation of not being able to conduct day-to-day business after October 15th, the Commission discussed what motions would be required for the work of the Commission to continue. After discussion, the Commission made the following motions: <p>Motion # 5 The Peel Watershed Planning Commission (PWPC) instructs the Yukon Land Use Planning Council (YLUPC) to extend the employment contracts of Richard Vladars, Kathleen Zimmer, Brian Johnston and John Ryder until March 31, 2008.</p> <p>1st Dave Loeks 2nd Steve Taylor All in Favour Passed by Consensus</p> <p>Motion # 6 The PWPC approves the Flexible Transfer Funding Agreement presented by YLUPC for the fiscal year 2007-2008 but queries why it was not submitted to the Commission in a timelier manner.</p> <p>1st Marvin Frost 2nd Peter Kaye All in Favour Passed by Consensus</p> <p>Motion # 7 The PWPC instructs the YLUPC to reclassify Sam Skinner, effective immediately, from Planning Analyst</p>	<p>5. Letter to parties regarding Commission member’s expiration, cc’d to SLC and TWG</p> <p>6. Request letter of clarification from YG regarding ongoing operations of Commission after expiration.</p> <p>7. Brian to write cover letter with motions asking for a written response from YLUPC.</p>

Agenda Item #8: Commission Terms and Staff Contracts (In Camera)	
Discussion Topic	Action Item
<p>to Land Use Planner at wage step 1, Schedule A, to be reviewed March 31, 2008.</p> <p>1st Dave Loeks 2nd Steve Taylor All in Favour Passed by Consensus</p> <p>Motion # 8 The PWPC instructs the YLUPC to adjust Brian Johnston, Senior Land Use Planner, effective immediately to step 3, Schedule A, to be reviewed March 31, 2008.</p> <p>1st Albert Genier 2nd Steve Taylor All in Favour Passed by Consensus</p> <p>Motion # 9 To approve the hiring of a contractor to undertake an assessment of the mineral development potential in the Peel Watershed.</p> <p>1st Dave Loeks 2nd Albert Genier All in Favour Passed by Consensus</p> <p>Motion # 10 To approve the hiring of a contractor to undertake a statues report on the flow and quality of the water resources in the Peel Watershed.</p> <p>1st Marvin Frost 2nd Steve Taylor All in Favour Passed by Consensus</p> <p>Motion # 11 To approve the hiring of a contractor or short term staff person to assist with the drafting of the Resource Assessment Report.</p> <p>1st Albert Genier 2nd Steve Taylor All in Favour Passed by Consensus</p>	

Agenda Item # 9: 10 Year Review	
Discussion Topic	Action Item
<ul style="list-style-type: none"> • Brian presented highlights from the 10 Year Review Report that were pertinent to land use planning. • The Commission has concerns about budget statements on page 130 of the report. • PWPC instructed Brian to work with Shawn Francis, North Yukon Planning Commission Coordinator, to review the document and author a joint statement for review by both Commissions. 	<p>8. Brian and Shawn to write joint statement.</p>

Agenda Item #10 Plan Principles Discussion	
Discussion Topic	Action Item
<ul style="list-style-type: none"> • Deferred to next meeting. 	

Agenda Item 11: Data Collection Update	
Discussion Topic	Action Item
<ul style="list-style-type: none"> • Brian reviewed data collection and shared the following information: <ul style="list-style-type: none"> A) Heritage <ul style="list-style-type: none"> • The Commission has requested feedback from Tr'ondek Heritage Department regarding YTG's heritage summary report. B) Tourism <ul style="list-style-type: none"> • The Commission has received the rough draft of the tourism summary report from YTG Dept of Tourism and Culture in conjunction with Wilderness Tourism Association of the Yukon (WTAY). However, their report will not include any information on the outfitting industry, or a First Nations perspective on tourism. 	<p>9. Brian to call Jodie as per Steve.</p> <p>10. Brian to try and obtain information on canoe rentals, air traffic and nationality of paddlers.</p>


Agenda Item 11: Data Collection Update	
Discussion Topic	Action Item
<ul style="list-style-type: none"> • The Bonnet Plume Outfitters issue is still before courts. • It is difficult to gather Peel watershed-specific economic data for the outfitter industry. Brian has attempted to build some estimates on revenue but further discussions with outfitters will be required. • Questionnaires were sent to outfitters many months ago – on two occasions - but PWPC has only received a couple of responses. • There was an expression of concern that the operations of some outfitters not using best practices. • The tourism report should be ready by the end of October/early November. Brian suggested that the Commission should use the YTG/WTAY tourism report as a discussion paper to seek First Nations input on tourism in the Peel watershed, through additional consultation. <p>C/D) Wildlife/Habitat Suitability</p> <ul style="list-style-type: none"> • The Commission complimented Land Use Planner, Sam Skinner, on maps produced to date and other data gathering initiatives. <p>E) Oil and Gas</p> <ul style="list-style-type: none"> • YTG Oil & Gas have requested sharing the maps received from PWPC. • The Commission was very pleased with the maps Sam Skinner provided to Oil and Gas but made the following requests: <ul style="list-style-type: none"> ○ “Draft” and “motion” on all maps in either GIS or PDF format. ○ “For data sharing purposes only” ○ Include statement regarding the PWPC’s preference to halt development until a land use plan has been completed. • The Commission enquired if a response from the submission had been received and whether or not blocks of high conservation value will be removed from the bidding process. <p>A Commission member commented that blocks could be removed but what about access roads – will they be over the removed area? What water is being used? Brian explained that the analysis provided to YTG would not attempt to predict access routes, but focus solely on the disposition blocks.</p>	<p>11. Commission members to follow-up request for information from outfitters who they have contact with.</p>

Agenda Item #12: Conservation Assessment	
Discussion Topic	Action Item
<ul style="list-style-type: none"> • Brian updated Commission members: <ul style="list-style-type: none"> ○ Don Reid is available, in-kind, to assist Sam with the writing of the Conservation Priorities Assessment Report. ○ John Meikle will be drafting the YTG methodology document regarding the habitat suitability assessments. ○ Data analysis will hopefully be completed by October 31, 2007. ○ Completed report by Nov. 30, 2007. 	


Agenda Item #13: Next Steps	
Discussion Topic	Action Item
<ul style="list-style-type: none"> • The next meeting cannot be determined until reappointments and the new appointment have occurred. 	

Meeting adjourned at 4:00 pm

Approval of Peel Watershed Planning Commission Meeting # 11 Minutes (October 10-11, 2007, Whitehorse, Yukon)



Chair



Senior Planner

Date

